

# Basketry NSW Incorporated

Welcome to Basketry NSW Incorporated. This group began as a loose affiliation of a number of people who shared a love of basketry. Regular monthly meetings were initiated in 2006 where we shared our interest and skills in a relaxed environment enjoying each other's company. When it became clear that this was a durable arrangement it was decided to incorporate. This was achieved in June 2012.

Basketry NSW Incorporated is governed under the Model Constitution (Associations Incorporation Act 2009) prepared by Fair Trading NSW for use by incorporated associations. This can be sighted in full on the Fair Trading NSW website at [www.fairtrading.nsw.gov.au](http://www.fairtrading.nsw.gov.au). [At some future time members may decide that they wish to have a more tailored constitution. This would need to be lodged with Fair Trading and a fee paid].

The following is a brief outline of members' benefits, rights and obligations.

## Benefits/Rights

Full or Family Membership entitles you to:

- Attend basketry days, usually held monthly at Primrose Park
- Receive the quarterly newsletter of the association in digital form
- Participate in promotional activities arranged by the association (e.g. exhibitions) at member's rates
- Become a committee member
- Vote, in person, at the AGM or other general meetings called from time to time as deemed important (proxy votes are not permitted)
- Note your membership on your professional C.V., if appropriate

Remote Membership entitles you to:

- Receive the quarterly newsletter of the association in digital form
- Participate in promotional activities arranged by the association (e.g. exhibitions) at member's rates
- Note your membership on your professional C.V., if appropriate

## Obligations

As a member of the association you are required to

- Pay a membership joining fee (\$5); and then annual fees due and payable on 1st June each year - \$50 Full; \$40 Family (per person); \$10 Remote
- Behave in a manner supportive of the interests of the association

Note: it is important to understand that "the liability of a members of the association to contribute towards the payment of the debts and liabilities of the association or the costs, charges and expenses of the winding up of the association is limited to the amount, if any, unpaid by the member in respect of their membership fees". (from the model constitution)

# *Basketry NSW Incorporated*

## *General Information For Members or Prospective Members*

*To become a member a person must first make contact with the group, either in person or via email at [basketrynsw@gmail.com](mailto:basketrynsw@gmail.com). New members must be nominated by a member, and their nomination approved by the committee. The nomination must be in writing, and lodged with the association secretary. New applicants for membership do not need to seek out a member to nominate them in person, as nominations will be taken care of by the committee. The nomination section of the application form must be completed by 2 existing members for the membership to become official.*

*Membership ceases when the member has failed to pay membership fees within 3 months after the fee is due. Resignation should be in writing to the secretary giving one months notice of intention to resign. Membership entitlements are not transferable.*

*A member may request to inspect the membership register and to obtain a list of members' names. Other member details are only available to the extent that each individual member has permitted this information to be disclosed.*

*There are established protocols to resolve any disputes between members (in their capacity as members) and to deal with any complaints about members lodged with the committee. Complaints refer to when a member "has refused or neglected to comply with" provision(s) of the constitution or has willfully acted in a manner prejudicial to the interests of the association. [Please see the model constitution if you require more detail]*

*A member may be elected to be a committee member. The nomination must be in writing from 2 members accompanied by written consent of the candidate. The nomination must be delivered to the secretary at least 7 days before the date fixed for the annual general meeting (AGM). The nominated person cannot be insolvent, have ever been convicted of an offense involving fraud or dishonesty; nor prohibited from being a director of a company.*

*Meetings can only proceed if there is a quorum of members present (5 members constitute a quorum). The first AGM must be held within 18 months of the association's registration; and then annually within 6 months after the close of the association's financial year. Generally it is our intention to hold the AGM around November each year.*

*At the AGM business will include confirming minutes of the preceding AGM, receiving committee reports on the activities of the association, and electing office bearers. Other business can be covered, but no other business other than that specified in the advance notice of a meeting can be conducted at that meeting. Special general meetings can be called as required. For more detail on all these matters see the Model Constitution (Associations Incorporation Act 2009)*